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NetSource E-Mail Setup - Microsoft Windows Phone

1. On **Start** screen, swipe left to the App list, select **Settings**, and then select **email + accounts**.
2. Select **Add an account**, scroll down and select **Other account**.
3. Enter your e-mail address and password and select **Sign in**. Windows Phone will attempt to set up your e-mail account automatically. If setup completes successfully, skip to step 6.
4. If you see the message “*We couldn’t find the settings for the account information you entered*”, make sure the e-mail address and password are correct, and then select **Try again**. If setup completes successfully, skip to step 6.
5. If your e-mail account can’t be set up automatically, select **Advanced**, and then select **Internet email**.

You'll need to enter the following information:

- a. **Account name:** *Enter Your Full Email Address*
 - b. **Your name:** *Enter Your First and Last Name*
 - c. **Incoming email server:** *pop.nsource.com*
 - d. **Account type:** *POP3*
 - e. **User name:** *Enter Your Full Email Address*
 - f. **Password:** *This is the password for your e-mail account.*
 - g. **Outgoing (SMTP) email server:** *smtp.nsource.com*
 - h. **Outgoing Server Requires Authentication:** *This must be checked.*
 - i. **Use the Same User Name and Password for Sending Email:** *This must be checked.*
 - j. Select **Advanced** and select the boxes **Require SSL for incoming email** and **Require SSL for outgoing email**.
 - k. **Download New Content:** *Select the frequency you want your phone to check for new email. The default setting is two hours.*
6. Select **Sign in**. This will return you to the **email + accounts** screen and you will see the new email account begin syncing for the first time.
 7. Press the Windows **Start** button to return to the **Start** screen. You should see an additional pinned tile displayed on the **Start** screen labeled with your email address.